

MARIANA COVE BOARD MEETING

October 12, 2017

708 Cove Ct.

Loveland, CO 80537

The meeting was called to order at 10:04AM

- Board members present:, Holly Trumble President, Larry Sisemore Assistant Treasurer, Diane Sisemore Secretary, Michael Smilie Director, Board members not in attendance; Craig VanWechel Director, excused. Also present were Property Managers Bob and Marilyn Wiltgen, and DRC Committee members Ray Walker, Gary Buschy and Jim Popa. Residents in attendance were Rosemary Cagnina, Donna Rafferty, Bill Short, Richard Jurin, Judy Martens, and Tom Boesch.
- A quorum was verified.
- Larry Sisemore moved to ratify the appointment of Michael Smilie to fill the term vacated by Jan Smaby who resigned in August. The board voted unanimously to approve.
- Reading of the September Minutes was waived, September Minutes were approved by a motion made by Larry Sisemore, seconded and unanimously approved.
- Mariana Cove HOA member feedback - None,
- Officer Reports

- President's Report, Holly Trumble

Holly addressed the tree in Lake View that was cut down. A previous board and the property manager made an agreement with Ozzie Wilson to allow him to prune a tree planted in Lake View if it began to obstruct his view of the lake. This year, the tree was too large to be safely pruned so Ozzie requested the tree be removed. The board allowed Ozzie to remove the tree, at no cost to the HOA, leaving it as tall as he could. A birdhouse will be placed on the tree stump.

The annual meeting is scheduled for November 15, 2017 7:00PM at Namaqua Elementary School in the Library.

Annual Meeting packets will be sent out the last week of October.

- Assistant Treasurer's Report, Larry Sisemore

The board reviewed the months invoices , P&L, P&L comparison YTD and Balance Sheet. The surplus calculation was explained so everyone would understand what was actually available for projects.

The 2018 budget process was explained and a status given of the 2017 budget.

- Secretary's Report, Diane Sisemore - Communication Plan update.

The first phase I of the Communication Plan is complete. These minutes will be sent to a new distribution list as a test and to collect the names of those that wish to opt out of this method of communication.

Property Management Contract update. Wiltgen Property Management was presented with the new MCHOA Property Management Contract September 9th, 2017. A request was made to set a date to sit down with the Wiltgens to review and negotiate the contract. A tentative date was set for October 25th at 2:00PM.

- Committee Reports:

- Social Committee: Holly Trumble - Oktoberfest will be at Holly Trumble's house at 708 Cove on October 21st at 4:30. Bring chairs and a side or dessert to share.

- Landscaping Committee: Diane Sisemore - Diane and Bob discussed the bids for Lake View and selected Green Revolution to do the improvements to that area at their earliest opportunity. That will be December or early January.
- Long Range Planning Committee: The LRP committee met with the board on the 17th of October to review the information to be presented at the annual meeting.
- Property Management Report - Bob Wiltgen
 - It was reported that the sprinklers are off and the back flows insulated. If residents want their sprinkler systems blown out, WPM will coordinate the effort with the residents and Sprinkler Technologies as they do each year. Please refer to the flyer mailbox display boxes for information. The date will be October 14 and 15.
 - Bob reported that he would not be coordinating the installation of the Christmas decorations as he voluntarily has for 15 years and asked the board to organize a committee to take it over. Larry Sisemore volunteered to organize it with help from Bob if needed. Bob thanked the volunteers who have helped him over the years: Tom Boesch, John Helzer, Shawn Campbell, Jim Popa, Ray Walker and others he may have missed.
 - Bob offered to give new board members a tour of the Cove.
- Violation Report - Marilyn shared that there are currently no active violations.
- Unfinished Business
 - The work to the Young's back yard has been completed and a check issued for \$900.00 to finalize this agreement.
- New Business
 - No new business.

The meeting was adjourned at 10:57 AM

Minutes Respectfully submitted
Diane Sisemore, MCHOA Secretary