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**MARIANA COVE OWNERS ASSOCIATION INC.  
EXECUTIVE MEETING  
MINUTES  
JANUARY 6, 2022**

**1. INTRODUCTIONS**

The Board of Directors was introduced to Sheree Crawford, Community Association Manager and Bobbi Lynn Brown, Director of Community Associations.

**2. ELECTION OF OFFICERS**

Election was completed by BOD. Richard Jurin, President will be emailing the list to Community Association Manager.

**3. BOARD MEETING DATES-QUARTERLY**

The first Board Meeting will be held January 25, 2022 at 6 p.m. All other meeting will be determined at this meeting.

**4. WEBSITE INFORMATION**

Ongoing

**5. ONSITE PROCESSES AND COMMUNICATION**

Meeting Minutes- Manager Responsibility

Agenda(s)/ Board Packets- Manager Responsibility

**6. FOLLOW UP ITEM(S)**

Maintenance Issue- 715 Cove Court, pump sump- Ongoing